

AODA Self-Certified Accessibility Report

	Question	Answer
1	Is your organization complying with the requirements of the Customer Service Standard that came into effect prior to this report and are you implementing the Customer Service training policy by continuing to train staff on an ongoing basis?	YES
2	Does your organization have written accessibility policies and a statement of commitment?	YES
3	Has your organization established, implemented, maintained and posted a multi-year accessibility plan?	YES
4	Does your organization provide its emergency procedures, plans or public safety information that it makes available to public, in an accessible format upon request?	YES
5	Does your organization provide individualized emergency response information for employees that require it and does it review the information in accordance with the Employment Standard?	YES
6	Do you include accessibility criteria and features in your procurement process and, if applicable, do you incorporate accessibility features when designing, procuring or acquiring self-service kiosks?	YES

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	Comment
1	OPB completes a compliance review of its program to the requirements of the AODA on an annual basis. Training remains a key feature of OPB's employee orientation process.
2	Last updated Dec 18, 2012, our Policy includes a statement of commitment. Our Policy will be amended in 2013 for new requirements under the IAS which come into effect Jan 1, 2014. Our Policy is publicly available on our website.
3	OPB's multi-year accessibility plan was posted on our website on Dec 18, 2012. OPB monitors its progress on implementing that plan.
4	OPB's policy is to provide its procedures in an accessible format upon request.
5	Employees are made aware of their ability to request an individualized emergency response plan. Individualized plans are maintained and updated whenever a change in an individual's personal situation occurs.
6	OPB's Policy requires the consideration of accessibility criteria and features in its procurement process and OPB maintains a Guideline to assist those involved in the procurement process.

General Comment/Commentaires généraux:

No comment was entered. Aucun commentaire n'a été saisi.